

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chithranjali Hills, Thiruvallam P.O., Thiruvananthapuram – 695 027

Notification No. C-DIT/HR1-01/2025 dated 04.02.2025

Project Staff Required

C-DIT is an autonomous scientific society functioning under the Dept. of Electronics & IT, Govt. of Kerala. Being a total solution provider to Govt. Departments, C-DIT undertakes various projects in Media Communication, IT/ITES, e- Governance and FMS, hologram security labels & documents, Digital transformation etc and also conducts various IT/ITES and media communication courses.

C-DIT, the State Level Agency, invites applications from eligible candidates for the following technical positions on temporary contract basis with consolidated remuneration for the project of coordination and IT support in the offices of the Election Department, Government of Kerala.

Sl No	Name of Temporary Engaged Post	Qualification and Experience	Age	Remuneration	Roles and Responsibilities	Place of Deployment	No of Vacancies
1	Assistant System Administrator	B Tech in Computer Science/IT/Electronics Engineering or MCA Minimum 3 years experience in handling state wide Government IT projects	Maximum age 45 years	Rs 29,982/-	State wide co-ordination of projects + any other roles assigned by the Election Department	Office of the District Election Officer(DEO), Ernakulam (under the direct supervision of the Office of the Chief Electoral Officer)	1
2	Technical Assistant	3 year Engineering Diploma in CS/IT/ Electronics/BCA/ B.Sc (CS/IT/ Electronics) with 2 years experience in computer applications and support	Maximum age 45 years	Rs 21,175/-	Technical support to Election Dept. + any other roles assigned by the Election Dept.	Office of the CEO, Office of the District Election Officers (District Collectors) & Electoral Registration Officers	90
3	Technical Assistant (Hardware)	3 year Engineering Diploma in CS/IT/ Electronics/BCA/ B.Sc (CS/IT/ Electronics) with 2 years of experience in Computer hardware maintenance	Maximum age 45 years	Rs 21,175/-	Maintenance of Computer Hardware in Election Dept. + Any other roles assigned by Election Dept	Office of the Chief Electoral Officer (CEO)	1

General Conditions/ Instructions

1. Candidates should read the instructions thoroughly and ensure that they possess the required eligibility conditions, qualification and experience in the relevant domains prescribed in the notification before applying for any post.
2. The qualification and experience possessed by the applicant as on the closing date of the notification only will be considered. Applicants shall clearly specify the details and provide supporting documents. Any relaxation will not be considered in this regard.
3. Qualifications obtained from universities/ institutions recognised by the Govt of India/ Govt of Kerala/ Kerala PSC/ empowered academic bodies only will be considered. **Candidates possessing equivalent / higher qualification are eligible to apply.** Such applicant should furnish documentary proof, in case of claims of equivalency.
4. Age limit should not exceed **45 years** as on date of application.
5. **Relaxation in upper age limit as applicable will be considered** as per norms prescribed by the Govt, of Kerala, in the case of deserving categories, provided such candidates claim age relaxation in the application and upload and produce supporting documents to prove their eligibility.
6. The period of engagement will be initially for a period of one year, which may be extended further based on the performance assessment, if there are further requirements.
7. The appointees shall have no claim for regular appointment in any of the C-DIT establishments after the expiry of the period of this contract engagement.
8. **Application shall be submitted only through online mode.** Application submission shall be completed only after making online payment for the requisite fee. Incomplete applications will be rejected. Acceptance or rejection of application of the candidates will be at the sole discretion of C-DIT and will be binding on the applicant.
9. Initial verification and short listing of applicants will be based on the details provided in the application and the copies of the documents uploaded. Original certificates shall be submitted for verification at the time of joining. If any discrepancy is found in the application and documents, the offer letter shall be cancelled and the candidate will be disqualified.
10. Selected candidates have to produce Police Clearance Certificate (PCC) at the time of joining.
11. C-DIT reserves the right to increase or decrease the number of posts or to cancel the recruitment to any one or more posts at its sole discretion.
12. Inclusion of the candidate in the shortlist / provisional list is not a claim for engagement in the project.
13. No TA/DA will be provided to the candidates at any stage of the recruitment process.
14. Canvassing in any form will lead to disqualification.

Due to legal/security considerations, those individuals previously engaged by any other State Level Agency on behalf of the Election Department whose contract was terminated/ cancelled by the ECI / CEO or is under investigation are not eligible to apply for any of the above Posts.

How to Apply

- Online application shall be submitted by visiting the portal **www.careers.cdit.org**.
- Candidates are expected to upload the scanned copy of the supporting documents, failing which the application may be treated as incomplete or could be rejected.
- Applicants should complete the online registration first and upload necessary documents. Then the application shall be finally submitted after verifying the details. Changes if any, can be made only before final submission.
- Applications forwarded through any other means including post, fax or e-mail will not be entertained.
- **Application fees is Rs. 200/- (incl .GST) for each post. SC/ST candidates are exempted from remitting fees, provided that they upload the caste/community certificate issued by the competent authority. Applicants shall remit the fees using the online link provided in the application portal to the C-DIT bank account. Final submission of applications will be enabled only after remittance of fees.**
- Applicants are advised to visit the site and note down any change in the schedules/requirements published.
- List of shortlisted candidates will be published in the portals **www.cdit.org** and **www.careers.cdit.org**. The intimation to the candidate will be sent by e-mail only.
- Shortlisted candidates only will be eligible for the written test/skill test/interview.
- Candidates will be shortlisted for interview based on the preliminary evaluation of the written/skill test.
- Guidelines and instruction for skill test and interview will be available in the portal **www.careers.cdit.org**.
- Provisional List of shortlisted candidates will be published in the portal **www.careers.cdit.org**.
- Final rank list will be published based on detailed evaluation and interview.
- Original certificates need to be produced during verification, before joining. If any discrepancy is found, offer letter shall be cancelled and candidate will be disqualified.
- Applicant should furnish documentary proof, in case equivalent courses.
- All communications with the candidates will be through email only.

The closing date of submission of online application is 14th February 2025, 5.00 PM

For any queries contact : **Project Manager – 9895788311**

**Registrar
C-DIT**